

Students from the EU, European Economic Area and Switzerland

- If you have been admitted for an up to three months-course, you do not have to complete any procedures. You just have to hold a valid identity card or passport.
- If you have been admitted for a more than three months-course, you should ask for your registration in the Registro Central de Extranjeros within three months from the date of your arrival.

You can make an appointment:

<https://sede.administracionespublicas.gob.es/icpplustiem/citar>
provincia MADRID y
option: POLICÍA - CERTIFICADOS UE

If you have a problem, please contact with:

Marta Albacete albacete@comillas.edu

Servicio de Relaciones Internacionales

Alberto Aguilera 32

Students of countries different from the UE, EUROPEAN Economic Area and Switzerland

- If you are going to be in Spain for more than six months, you should apply for the Foreigner Identity Card (known as TIE, Tarjeta de Identidad de Extranjero) at the office for foreigners or police station within one month from the date of your arrival

You can make an appointment:

<https://sede.administracionespublicas.gob.es/icpplustiem/citar>

Provincia MADRID

POLICIA-TOMA DE HUELLAS.

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